

# Poly TC8 Touch Panel

Press the touch panel to wake the system from sleep mode



## 1. Joining the meeting

- From the calendar view, **press the Join button** to join the meeting

## 2. Mute the microphone when you are not talking

- The microphones are sensitive, this way you avoid disturbing sounds during the conference

## 3. Disconnect when the meeting ends

- **Press End Call** button from the touch panel to end the call

**NOTE.** When a video conference is in progress, do not connect the USB cable of the conference device to the workstation. The USB cable is only used when playing on a computer (Device Mode function, instructions on the back).



## M. Content sharing

- **Connect HDMI** cable to share the content
- **Disconnect the HDMI cable** to end the sharing

For support services, please contact to Lobby Services or your own organization's End user support.

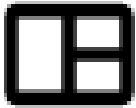
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# Conference functions during a call



## Content sharing options

The device automatically start sharing when the HDMI cable is connected



## Layout options

Select the video participants layout



## Camera options

Control the camera



## Dialpad



## Microphone

Mute/Unmute the microphone



## Volume

Control the speakers volume



## Camera

Turn the camera on or off

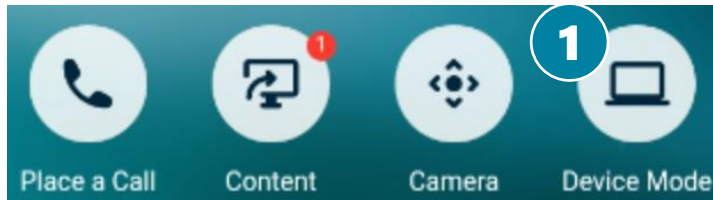


## Not in use

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# Using the room video system in the “Device Mode”

**Device Mode** enables you to use the room video system’s camera, speaker, microphone, and connected monitors from your computer.



- 1. Activate Device Mode function**
  - **Press** the **Device Mode** button in the touch panel
- 2. Connect the cables**
  - **Connect USB** and **HDMI** cables to your computer
- 3. Check the audio and video settings from your video conferencing application**
  - **Select Poly room video system** to your audio and video device inside the application.
- 4. Start the conference from your video conference application**
  - When the conference ends, **disconnect the cables**

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